

To,
The Manager,
Compliance Department,
National Stock Exchange of India Limited
Exchange Plaza, Plot No. C/1,
G, Block, Bandra Kurla Complex,
Bandra (East), Mumbai – 400051.

To,
The Manager,
Compliance Department,
BSE Limited
Corporate Service Department,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400 001.

Dear Sir/ Madam,

Re: **Tribhovandas Bhimji Zaveri Limited. Script Code & ID: 534369 / TBZ**

**NOTICE OF 14th ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION
AND BOOK CLOSURE DATES**

NOTICE is hereby given that the 14th Annual General Meeting of Tribhovandas Bhimji Zaveri Limited will be held on Thursday, 16th September, 2021 at 11.30 a.m. through Video Conferencing (VC) / Other Audio-Visual Means (OAVM), to transact the business as set out in the 14th AGM Notice.

The Annual Report of the Company including the Notice convening the 14th Annual General Meeting of the Company has been sent only through electronic mode to those Members whose email IDs are registered with the Company/ Depository Participant(s), in view of ongoing COVID-19 Pandemic, the Ministry of Corporate Affairs ('MCA') vide its circular no. 02/2021 dated 13th January, 2021 and circular no. 20/2020 dated 5th May, 2020 read with circulars dated 8th April, 2020 and 13th April, 2020 (collectively referred to as "MCA Circulars") and SEBI Circular dated 12th May, 2020 read with 15th January, 2021. Members participating through the VC/OAVM facility shall be reckoned for the purpose of quorum under Section 103 of Companies Act, 2013. The Annual Report for the Financial Year 2020-21 including the Notice conveying the 14th Annual General Meeting have been send on 23rd August, 2021 only through electronic mode to the Members of the Company whose email addresses are registered with the Company / Depository Participant(s).

Please Note that the said Annual Report including Notice convening the 14th Annual General Meeting of the Company is available on the website of the Company, viz. www.tbztheoriginal.com (under Investors Tab), website of the Stock Exchanges, i.e. BSE Limited (at www.bseindia.com) and National Stock Exchange of India Limited (at www.nseindia.com) and also available on the website of the Registrar and Share Transfer Agent of the Company, KFin Technologies Private Limited ('KFintech') at <https://evoting.kfintech.com>. Members can attend and participate in the AGM through VC/OAVM facility only.

Pursuant to Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 [(including any statutory modification(s) or re-enactment thereof for the time being in force), as amended by the Companies (Management and Administration) Amendment Rules, 2015] and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Members can exercise right to vote at the 14th AGM by electronic means and the business may be transacted through remote e-voting facility, participation in the AGM through VC/OAVM and e-voting during the AGM, made available by Company's Registrar and Share Transfer Agent, KFin Technologies Private Limited ('KFintech'). The remote e-voting facility is available at the link <https://evoting.kfintech.com>. The details pursuant to the provisions of the Companies Act, 2013 and the Rules thereof are as under:



CIN No : L27205MH2007PLC172598

Regd. Office: 241/243, Zaveri Bazar, Mumbai - 400 002. Tel.: +91 22 3956 5001, 91 22 4046 5001

Corp. Office: 11th Floor, West Wing, Tulsiani Chambers, Free Press Journal Road, Nariman Point, Mumbai – 400 021. Tel.: 022 3073 5000, 91 22 4925 5000

www.tbztheoriginal.com

- i. Members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Thursday, 9th September, 2021 may cast their votes electronically on businesses as set out in the Notice of AGM through remote e-voting.
- ii. Members who have acquired shares after the dispatch of Notice of AGM and holding shares as on the cut-off date i.e. Thursday, 9th September, 2021, may obtain the user ID and password by sending a request at einward.ris@kfintech.com by mentioning their DP ID and Client ID/ Folio No. However, if you are already registered with KFin Technologies Private Limited for remote e-voting then you can use your existing user ID and password/ PIN for casting your vote.
- iii. The remote e-voting shall commence on Saturday, 11th September, 2021 (at 9.00 a.m. IST) and end on Wednesday, 15th September, 2021 (at 5.00 p.m. IST). The remote e-voting module shall be disabled by KFin Technologies Private Limited for voting thereafter. During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date of Thursday, 9th September, 2021, may cast their vote by remote e-voting. Once the vote on a resolution is cast by the Members shall not be allowed to change it subsequently. Electronic voting shall not be allowed beyond the said date and time.
- iv. The voting rights of the Members (for voting through remote e-voting or by e-voting at the Meeting) shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date i.e. Thursday, 9th September, 2021. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date i.e. Thursday, 9th September, 2021, only shall be entitled to avail the facility of remote e-voting or voting at the AGM through e-voting. Members who have not cast their vote through remote e-voting shall be allowed to vote at the 14th AGM through e-voting.
- v. The Board has appointed Mr. Pramod Shah, partner of M/s. Pramod S. Shah & Associates, Practicing Company Secretaries, Mumbai, as the Scrutinizer to scrutinize the remote e-voting process in a fair and transparent manner.
- vi. Members may contact Mr. V. Raghunath, Deputy Manager (RIS) at KFin Technologies Private Limited, at Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032. Tel. No. (040) 6716 1606 / 2222. Fax No. (040) 6716 1791 / 2300 1153 or at toll free number 1800 309 4001. E-mail Address: einward.ris@kfintech.com, to address the queries/ grievances connected with remote e-voting.

NOTICE is further given pursuant to Section 91 of the Companies Act, 2013 read with Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, that the Register of Members and the Share Transfer Books of the Company will remain closed from Friday, 10th September, 2021 to Thursday, 16th September, 2021 (both days inclusive) for the purpose of 14th Annual General Meeting and determination of entitlement of Dividend for the financial year ended 31st March, 2021.

Date: 24th August, 2021
Place: Mumbai



By Order of the Board
For Tribhovandas Bhimji Zaveri Limited

Niraj Oza
Niraj Oza

Head - Legal & Company Secretary



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